

Abstract

Research Title : The Improvement process of publishing a journal
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The purpose of “Improvement process of publishing a journal” is to reduce operational steps for faster and more efficiently. The analyses of operational activities are Operations Manual of Research and Academic Services Development Faculty of Humanities and Social Sciences Fiscal year 2016-2019, Job Description, Flow Chart and Work experience. The improvement of the operational activities continuously from the process is expected to cause a delay in implementation.

The results showed that: Once operational improvements can be minimized procedures, timing and redundancy of operations. As follows: 1) call for papers, it can reduce the operating time of 58 days 2 hours, equivalent to 90.65%. 2) Contact the experts to review the article (1 article / 2 persons). It can reduce operating time of 3 days 5 hours, equivalent to 63.64%. And 3) the notification of the acceptance. It can reduce operating time of 1 hour, 40 minutes, equivalent to 56.25%.

Keywords : Process / Process Improvement / Journal